

<b>Report to</b>	<b>Tidworth Area Board</b>
<b>Date of Meeting</b>	<b>18<sup>th</sup> March 2013</b>
<b>Title of Report</b>	<b>Community Area Grants</b>

## **Purpose of Report**

**To ask Councillors to consider three applications seeking 2012/13 Community Area Grant Funding, four member projects and one Youth Initiatives Funding application**

1. Castledown Bowls Club- refurbishment of ditches, £1,000 - Officer Recommendation, award in full.
2. Tidworth Cubs- replacement tents, £772 - Officer Recommendation, award in full.
3. Netheravon BMX track health and safety works, £739 - Officer Recommendation, award in part to a level to be determined by elected members.

## **Member projects**

1. Summer activities programme, £1675.
2. Community Exhibition Boards, £1500.
3. Jubilee legacy community event, £2500.
4. Community Defibrillator, £500.

## **Youth Initiatives**

1. £70 from Youth initiatives budget to be allocated to Wellington Academy young people for imputing data from community questionnaires towards the development of the community plan.

## 1. Background

- 1.1. Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing (4 April 2012). Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2012/2013.
- 1.2. In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3. The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Likewise, Small Grants (new this year) should be awarded to similar groups, as well as un-constituted groups of people wanting to improve things near to where they live.
- 1.4. Tidworth Area Board has a 2012/2013 budget of £42,665 for community grants, small grants, community partnership core funding and area board/councillor led initiatives. With the allocation of £890 to Tidworth Community Area Partnership at the meeting in May 2012 towards printing the community survey, the remaining balance is £41,775 of which £10,000 was ringfenced at the May meeting for projects supporting vulnerable families in the Tidworth Community Area. Following the July meeting the area board had a balance of £27,598 of which £8900 remained in the ringfenced pot for projects to support vulnerable families.
- 1.5. Following the September meeting the balances were £14,601.36 remaining with £903.36 remaining in the vulnerable families' pot. Since that meeting £3000 has been returned to the vulnerable families pot following one applicant failing to secure the match funding anticipated from other sources. The November meeting made no awards from the community grants pot, the balance in the pot for the January meeting was £17,601.36 with £3903.64 ring fenced to support vulnerable families. Grants allocations in January left a balance of £8236.
- 1.6. However, with final adjustments to the budget, allowing for monies not claimed, the final balance for the year 2012/13 has been recalculated at £9332.47. Ringfencing for vulnerable families has now been lifted to facilitate wider use of the remaining funds.
- 1.7. Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.8. Small Grants, new for this year will fund up to £350, where the total cost of the project does not exceed £350. This grant is aimed at enabling groups (including those not formally constituted) to implement projects, involving local people to

make their community a better place to live.

- 1.9. Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.10. In addition to CAGs and Small Grants, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle sticky community issues and/or community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls. The application process and form has been updated to bring it in line with the other grants.
- 1.11. Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.12. Funding applications will be considered at every Area Board meeting.
- 1.13. Applicants are encouraged to contact and seek funding help from Charities Information Bureau (CIB) who work on behalf of Wiltshire Council. CIB support community and voluntary groups, town and parish councils to seek funding for community projects and schemes both from the Area Board and other local and national funding sources.
- 1.14. Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.15. The 2012/2013 funding criteria and application forms are available on the council's website ([www.wiltshire.gov.uk/areaboards](http://www.wiltshire.gov.uk/areaboards)) and paper versions are available from the Community Area Manager.
- 1.16. A decision was been made in 2010/2011 that paper copies of funding applications will no longer appear as part of the agenda in an attempt to reduce volume of paper used. However, the application forms will be available on the Wiltshire Council web site and hard copies available upon request.
- 1.17. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.
- 1.18. The Tidworth Community Area Manager was given delegated authority to approve

grant applications up to the sum of £500 in urgent cases between Area Boards subject to the agreement of the Chairman and Vice-Chairman. All such applications and awards will be reported in full to the next Area Board meeting.

- 1.19. A budget ring-fenced for the needs of young people will again be made available in 2012/2013, totalling £5,000. How this will be allocated will be the decision of the area board.
- 1.20. Tidworth Area Board has a separate Community Area Transport Group (CATG) budget of £ £12,957 for 2012/13.

<p><b>Background documents used in the preparation of this Report</b></p>	<ul style="list-style-type: none"> <li>• Area Board Grant Guidance 2012/13 as presented for delegated decision</li> <li>• Tidworth Community Area Plan</li> </ul>
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## **2. Main Considerations**

- 2.1. Councillors will need to be satisfied that grants awarded in the 2012/13 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. There will be **6** rounds of funding during 2012/2013. The sixth and final is contained in this report.

## **3. Environmental & Community Implications**

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

## **4. Financial Implications**

- 4.1. Awards must fall within the Area Boards budget allocated to the Tidworth Area Board.
- 4.2. If grants are awarded in line with officer recommendations, Tidworth Area Board Community Grants pot will have a balance of £646.47 to be carried over into the 2013/14 financial year.

## **5. Legal Implications**

- 5.1. There are no specific Legal implications related to this report.

## 6. HR Implications

6.1. There are no specific HR implications related to this report.

## 7. Equality and Inclusion Implications

7.1. Community Area Grants and Small Grants will give local community and voluntary groups, town and parish council's equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – "Officer Recommendations".

## 8. Officer recommendations

8.1

Ref	Applicant	Project proposal	Funding requested
<b>Tid 12/024</b>	<b>Castledown Bowls Club</b>	<b>Refurbishment of bowling green ditches</b>	<b>£1,000</b>

8.1.1 The Officer recommendation is to approve the award in full.

8.1.2 The application meets the Community Area Grants Criteria 2012/13.

8.1.3 The application demonstrates a link to the Tidworth Community Area Plan, to provide for a range of sports and leisure opportunities across the community area.

8.1.4 Castledown Bowls Club is a community organisation with the aim of providing opportunities for members of the local community to participate in and learn the sport of bowls. The club has a small subscription paying membership although funds collected do not always cover the costs of maintaining the green, grass, mowing equipment and participation in competitions.

8.1.5 The club engages in competitions and actively encourages new people to take up the sport e.g. young boarders at Wellington Academy have been encouraged to try the sport and the club hopes to make links with other groups such as Help for Heroes to widen participation further.

8.1.6 The project is to refurbish the ditches around the green many of which have deteriorated and are now becoming unusable. Ditches are an integral part of the game and thus the opportunities to develop in the sport are severely limited by their poor state of repair. Whilst the green is owned by Wellington Academy the Club is responsible for its upkeep. Permission has been given by Wellington Academy for repair works to be carried out.

8.1.5 The total project costs are £1,000 which is the amount applied for to the area board. The club having limited resources is unable to meet the costs of repairs itself. Quotations have been provided.

8.1.6 If the Area Board makes a decision not to fund the project the Club may be unable to continue to play.

8.2

<b>Ref</b>	<b>Applicant</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>Tid 12/026</b>	<b>Tidworth Cubs</b>	<b>Replacement mess tent</b>	<b>£772</b>

8.2.1 Officer recommendation is to approve the award in full.

8.2.2 The application meets the Community Area Grants Criteria 2012/13.

8.2.3 The application demonstrates a link to the Tidworth Community Area Plan, to promote and encourage the development of new community groups and organisations, to support the work and continuation of youth organisations, to improve participation by young people in community life and decision making and to encourage community involvement and volunteering.

8.2.3 The aims of Tidworth Cubs scouts is to develop good citizenship among young people teaching them services useful to the public and handicrafts useful to themselves with the wider aim of promoting young people’s physical, mental and spiritual development.

8.2.4 A new committee has taken over the running of the cubs and has found much of the previous equipment to be damaged. The project is to provide a replacement mess tent to replace the old and damaged one, a pressing need with camping activities planned for the near future.

8.2.6 Cub groups are important in the community area to provide additional activities for children. Local population changes show increased numbers of children and young people and with new housing developments more children and young people will be moving into the area.

8.2.7 The cost of a large mess tent is £772 which is the amount applied for to the area board. A quotation has been provided.

8.2.8 All necessary policies including child protection, health and safety and risk assessments are in place to support the project. Leaders are CRB checked and all volunteers are trained and supported in working with young people.

8.2.9 If the Area Board makes a decision not to fund the project e.g. the project will be delayed pending securing of alternative funding.

8.3	Applicant	Project proposal	Funding requested
Tid 12/025	Netheravon Parish Council young people	BMX track health and safety repairs	£739

8.3.1 The Officer recommendation is to approve the award in part, to a level to be determined by elected members.

8.3.2 The application does not strictly meet the Community Area Grants Criteria in that the applicant is a Parish Council, however the board may wish to consider making a contribution to the scheme as young people are unable to make an application themselves and without health and safety repairs the BMX track in the village may become unusable or a young person may be injured whilst using the facility.

8.3.3 The facility is also used by young people from other parishes including Fittleton, Enford, Durrington, Figheldean and Everleigh and can therefore be said to have wider community benefit.

8.3.4 The application demonstrates a link to the Tidworth Community Area Plan to improve participation by young people in community life and decision making processes and to provide for a range of sports and leisure opportunities for all ages.

8.3.5 The project is to improve and enhance the BMX track to comply with health and safety advice and make the facility safe for junior BMX riders.

8.3.6 The parish council have recently taken professional advice over the design and construction of their old BMX track. It has been declared unfit for the original purpose of use by junior BMX riders on grounds of safety and design, The track needs to be improved and enhanced to meet the exclusive needs of the local junior BMX riders.

8.3.7 This track is a rare village facility that encourages youth outdoor physical activity. The parish council proposes to engage a contractor to re-design and rebuild this local facility to improve safety and better suit the junior members of both this village and the local surrounding villages.

8.3.8 The project costs for ground works are £1,478. The parish council can contribute half the project costs leaving a shortfall of £739 which is the amount applied for to the area board.

8.3.9 Ongoing maintenance will be undertaken by the Parish Council.

## Member Projects

### 8.4

<b>Ref</b>	<b>Sponsoring Cllr</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>Tid 12/027</b>	<b>Cllr Charles Howard</b>	<b>Summer Activities Programme</b>	<b>£1675</b>

- 8.4.1 The application demonstrates a link to the Tidworth Community Area Plan to provide activities, facilities and services for young people, to improve participation by young people in community life and to encourage community involvement and volunteering.
- 8.4.2 The project is to establish a programme of activities for young people across the community area over the summer holidays to include activities in parishes.
- 8.4.3 The project aims to draw upon the skills and resources in the local community, to encourage parish councils, sports and other organizations to help deliver activities that will interest and benefit young people. This builds upon the legacy of the Jubilee and Olympics events in 2012 and seeks to explore how asset based community development can be developed in the area.
- 8.4.4 The programme will provide meaningful activity for young people, enable them to learn and develop skills and confidence and to mix with others in the community. It will also support healthy living through encouraging exercise and sport and will support the aim of developing a legacy from the 2012 Olympic games.
- 8.4.5 The area board is asked to contribute £1675 for the provision of those activities that need to be bought in such as dance, art and extreme sport. For other activities we are anticipating and working towards in-kind support from parish council's and other local organizations working together to support our young people.
- 8.4.6 The thematic group of TCAP will retain an overview of the programme.
- 8.4.7 Co-ordination and management of the programme will be undertaken by Extended Services and Integrated Youth Services to ensure that all aspects of health and safety and child protection are taken into consideration.



8.5

<b>Ref</b>	<b>Sponsoring Cllr</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>Tid 12/028</b>	<b>Cllr Chris Williams</b>	<b>Community Exhibition Boards</b>	<b>£1,500</b>

- 8.5.1 This is a member project sponsored by Cllr Chris Williams.
- 8.5.2 The application demonstrates a link to the Tidworth Community Area Plan to promote arts and culture, to secure good quality arts and leisure activities and to celebrating the achievements of local people.
- 8.5.3 The ‘Other worlds’ exhibition has been running for the past few months at Wellington Academy promoting the work of the Army Arts Society and attracting visitors to the school. It is hoped that further arts exhibitions can be held in the community area and to support this it is proposed that the exhibition boards be purchased for use by community, to be used by the Academy and at other events in the local community such as the Community Area Awards and the forthcoming Community Day planned for 15th June.
- 8.5.4 This will provide high quality exhibition boards that will attract arts and other organisations to display in the area. It will also benefit students in presenting their work and achievements into the future. As well as promoting arts and cultural activities the exhibition boards can also be used to showcase local business activity, health promotional activity, jobs and careers fairs etc.
- 8.5.5 The exhibition boards are relatively new, having had only the ‘Other Worlds’ outing. The total cost of the boards is £3,000 however The Young Gallery, Salisbury, and the manufacturer of the panels have agreed to fund half of the cost leaving a shortfall of £1500 which is the amount applied for to the area board.

8.6

<b>Ref</b>	<b>Sponsoring Cllr</b>	<b>Project proposal</b>	<b>Funding requested</b>
<b>Tid 12/029</b>	<b>Cllr Mark Connolly</b>	<b>Tidworth Jubilee Legacy Community Day</b>	<b>£2,500</b>

- 8.6.1 This is a member project sponsored by Cllr Mark Connolly

- 8.6.2 The application demonstrates a link to the Tidworth Community Area Plan to provide opportunities to bring the community together, to support military/civilian integration and to celebrate the history, culture and achievements of the community area.
- 8.6.3 The project is to deliver a Community Day in Tidworth on Saturday 15<sup>th</sup> June to bring together all the towns and parishes in the Tidworth Community Area for a joint event in partnership with Tidworth Garrison
- 8.6.4 The aim of the event is to carry on the legacy of the Queens Diamond Jubilee and Olympic Torch events of 2012, to reignite community spirit and work towards better integration of the military and civilian communities and promote community cohesion.
- 8.6.5 Each Town and Parish will have their own display tent to promote projects and ideas from their area, there will be military displays and a range of activities and attractions on offer.
- 8.6.6 The event management is being undertaken by the Garrison Chief of staff and TCAP co-ordinator in consultation with a range of partners including town and parish councils, civilian police, Garrison security advisers, Aspire Defence Services (event ground and access roads) the Wellington Academy, Schools and young people's representatives.
- 8.6.7 The estimated costs of the event are in the region of £10,000 based on similar events and activities organised previously.
- 8.6.8 The area board is asked to support the event to the sum of £2,500.00 to cover the following costs:
- Insurance for the event
  - Security arrangements
  - Transport for senior citizens from local Wiltshire residential homes to enable them to attend the community event.
  - Printing of Literature to promote Wiltshire and the TCAP area at the event.
  - Advertising costs to promote the event in the TCAP community
- 8.6.9 Full accounts and quotations will be provided in due course

## 8.7

<b>Ref</b>	<b>Sponsoring Cllr</b>	<b>Project proposal</b>	<b>Funding Requested</b>
<b>Tid 12/030</b>	<b>Cllr Charles Howard</b>	<b>Community Defibrillator</b>	<b>£500</b>

- 8.7.1 This is a member project sponsored by Cllr Charles Howard.
- 8.7.2 The application demonstrates a link to the Tidworth Community Area Plan, reflecting concerns held in the community area for some time regarding poor ambulance response times.
- 8.7.3 The project is to provide a Community Defibrillator to be sited at the Tipple Inn in Collingbourne Ducis to provide for emergency life saving treatment to heart attack sufferers in the immediate area, in the time before an ambulance arrives at the scene.
- 8.7.4 The defibrillator will be housed in a secure box on the wall of the public house and when an ambulance is called to a heart attack in the village, the person making the call can be directed to the defibrillator and given a code by the ambulance service for releasing it from its housing.
- 8.7.5 The defibrillator is easy to use and can be used by anyone in the community. The landlord of the Tipple Inn has proposed training a number of volunteers in the community in its use.
- 8.7.6 The cost of the Community Defibrillator is £925 based on a quotation received, (other more expensive models are also available). It costs a further £239 cost to supply and fit vandal proof box and there will be associated costs with making good, awareness raising and publicity and some possible training costs. Small ongoing maintenance costs will also be incurred.
- 8.7.7 The community is currently fundraising for the defibrillator and the area board is asked to consider making a £500 contribution.

<b>Appendices:</b>	<p><b>Appendix 1</b> Castledown Bowls Club- refurbishment of ditches, £1,000</p> <p><b>Appendix 2</b> Tidworth Cubs- replacement tents, £772,</p> <p><b>Appendix 3</b> Netheravon BMX track health and safety works,£739,</p> <p>Member projects</p> <p>Summer activities programme, £1675</p> <p>Community Exhibition Boards, £1500</p> <p>Jubilee legacy community event, £2500</p> <p>Community Defibrillator, £500</p>
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No unpublished documents have been relied upon in the preparation of this report.

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